



**CARDEN PARK**  
CHESHIRE'S COUNTRY ESTATE

# Conference and Banqueting Night Porter

**Department:** Conference and Banqueting

**Reporting to:** C&B Manager

## The Role:

- Ensure compliance of brand standards
- Ensure the Conference and Banqueting areas are kept clean and tidy
- Clear down function and conference rooms following functions, meetings, dinners and celebrations
- Resetting conference and function rooms as per the customer request, ready for the next day's business. (Clear guidelines will be provided in respect of room set up and presentation.)
- Involves some heavy lifting of furniture.
- On the job training
- Free uniform

## Ideal Candidate:

- Previous experience working within a similar role preferred but not essential
- Positive attitude
- Good communication skills
- Committed to delivering high levels of customer service
- Excellent grooming standards
- Flexibility to respond to a range of different work situations
- Ability to work on your own or in teams
- A night owl who has ideally worked nights previously.
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As a Conference and Banqueting Operations Porter you will work 5 days per week, including, but not always, weekends and bank holidays.